

Trustee Meeting Minutes November 8, 2021

Present: Carolyn Noble, Joshua Carter, Cheryl Warren, Rose Tallon, and Bridget Whalen-Nevin. Attending by phone are: Betsy Sponable and Megan Bush.

Meeting called to order by Carolyn Noble at 6:30 p.m.

Public Comments:

- None.

Secretary's Report:

- Minutes from October 18, 2021 meeting were read and motion to approve by Rose. Joshua second. All in favor.

Treasurer's Report:

- Check register reviewed and motion to approve by Cheryl. Second by Joshua. All in favor to accept the Treasurer's Report and pay the monthly bills. Balance is \$68,603.23 (attached).

Director's Report:

- Received a \$3,816.85 estimate from Hillsinger Cabinetry of Lowville, NY to update the Picture/Easy Readers shelving to safely accommodate the larger books. Motion to accept by Cheryl. Second by Rose. All in favor. Director will contact the company tomorrow.
- Discussion about returning to the 3% School District financial increase each year. The library hasn't pursued this funding source in the last two years due to Covid-19 and the financial burdens the pandemic has exacerbated within our taxpayer base. Cost of Business is increasing in all areas. Motion by Cheryl, second by Joshua to approach the Morristown Central School voters for a 3% increase within the tax cap, a total request of \$1,701. All in favor.
- The library has purchased a button maker and supplies for a school collaboration. We will offer this in-house service to the community at .30/button, excluding graphics.
- Kathleen Kelly has helped the library to set up a self-led watercolor open lab in the Conference Room. This sharing will take place Tuesdays at 10:30. President Carolyn Noble is considering hosting an Introduction to Drawing also.

Old Business:

- Main entry door: The Trustees have decided to order the door previously mentioned from Vintage Doors, Hammond, NY.
- Discussed several methods to accommodate a covered service window in response for the need for a Disaster Plan. The Trustees decided the most efficient way to achieve a covered service window is to extend the overhang "roof" to cover the entire front of the building. 2022 Plein Air fundraising efforts will be slated for this project.
- Christmas Committee update: Rose explained the plan, the collaborations with Morristown Central School and the volunteerism of private citizens. She proposed a budget of \$800 firm with leeway of \$200 for any electrical cords or miscellaneous items they may need. Motion by Megan to provide \$1,000 for the use of Christmas decorating, 2nd by Joshua. All in favor.
- October Book Sales conducted by the Board of Trustees were successful with \$172.38 received.

New Business:

- Slate of Officers for 2022. There were no nominations from the floor, Secretary cast one vote for the following:

- President Carolyn Noble
- Vice President Rose Tallon
- Treasurer Joshua Carter
- Secretary Cheryl Warren
- 2022 Budget (proposal attached): Motion by Cheryl, 2nd by Joshua to accept the 2022 budget as written. All in favor.
- 2022 Trustee Meeting Dates:
 - January 10
 - February 14
 - March 14
 - April 11
 - May 9
 - June 13
 - July 11
 - August 8
 - September 12
 - October 17
 - November 14 (Annual Budget Meeting)
 - December 12

The meeting was Adjourned at 7:15 p.m.

Respectfully submitted,

Cheryl Warren, Secretary