

Trustee Meeting Minutes for November 14, 2022

Present: Carolyn Noble (at 7:30 to vote), Rose Tallon, Joshua Carter, Cheryl Warren, Sheila Norman-Culp, Kathy Connor-Learn and Bridget Whalen-Nevin.

Excused Absences: Betsy Sponable, Sue Spotswood

Meeting called to order at 6:26 by Rose Tallon.

Public Comment:

Kathy Connor-Learn expressed her support of the library. She may be interested in serving as a Trustee but wants to observe while she decides.

Secretary's Report:

Minutes from the October 2022 meeting corrected and approved. Joshua motioned, Cheryl 2nd. All approve.

Treasurer's Report:

Bridget presented the register report from January 1st to present. Balance in the checking account is \$83,157.72. End of year balance in the CD is \$25,325.45. Joshua will contact the Citizen's National Bank of Hammond to renew the CD. Outgoing checks from 10/12/22 to aa/14/22 unanimously approved for payment.

Director's Report:

Amish hitching post: The Amish have not been in to inquire when they would install.

The Town Supervisor has had surgery and consequently postponed the financial meeting with the library.

Phil Cree has not yet stopped by the library to discuss the covered entrance blueprint.

The Director inquired with Barkley's for an automatic opening system for the door as it is difficult for some patrons to open. The estimate was almost \$4,000, which is twice what the library received in donations in memory of Patricia Whalen. The Director was requested to shop for other qualified installers as time permits.

Wayne Latham has been notified and agreed to complete the missing hardware on the windows that he installed in 2018.

Old Business:

Betsy made over \$70 for the library on her pop-up book sale last Saturday.

Phone – the Library Division of Verizon is very difficult to contact. It is taking a very long time to proceed with the approval of wireless phone service for the library. The Director is still working on this and investigating other options as well.

Slate of Officers presented for vote:

President: Carolyn Noble

Vice President: Rose Tallon

Secretary: Betsy Sponable

Treasurer: Joshua Carter

Cheryl motioned, 2nd by Rose, all approve of the 2023 Slate of Officers.

2023 Budget: Motion to approve by Joshua, Rose 2nd. All in favor of the 2023 budget as presented (attached).

Carolyn received a Resignation Letter from Megan Bush.

New Business:

Approval of two new board members, Sue Spotswood and Sheila Norman-Culp to begin their terms on January 1st. Motion made by Rose, 2nd by Carolyn. All in favor.

The Director informed the Trustees that this was the time to discuss the amount of levy increase for May's School Budget vote, as next week is when the Tax Cap form will be completed. After much discussion and explanation, the Trustees voted unanimously to stay within the 2% tax cap. The Director will report the exact amount allowed at the January meeting, as this number fluctuates proportionately with the fiduciary responsibility of the Board.

Dates for the 2023 meetings as follows:

January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 16, November 13 (Annual Meeting), December 11.

Meeting was adjourned at 8:30 (Rose Tallon motion, second by Josh Carter.)

Our next meeting will be January 9, 2023 at 6:30 pm.