

Trustee Meeting Minutes for April 12th, 2021

Present: Carolyn Noble, Rose Tallon, Josh Carter and Cheryl Warren, Megan Bush, and Bridget Whalen-Nevin. Excused absence: Betsy Sponable

Meeting called to order at 6:30 by Carolyn Noble

Public Comment: None

Motion to approve the Minutes from the March 8th, 2021 meeting with one spelling correction made by Rose. 2nd by Carolyn. All in favor.

Treasurer's Report:

Balance in checking account is \$93,493.97

Motion to approve the monthly bills made by Rose. 2nd by Cheryl. All in favor.

Director's Report:

- Our outdoor trash bin has been purchased and in place.
- The final Construction disbursement of \$13,573 has not arrived yet. Most NYS employees are still working remotely and delays were anticipated.
- The new platform for the website, WordPress, is not progressing. The Director asked the Trustees for help. Megan uses WordPress and will share her expertise.

Old Business:

- Rose has been collaborating with her contact at SLLBOCES in the welding department to design and build our specialty mail-slot for our disaster-plan door. There is no update at this time as school is on a Spring Break.
- Still no word from our Financial Treasurer Denise Barse. This is in part due to her illness, and also a response to Covid-19. The Director will remain in this role temporarily.

New Business:

- The DLD has mandated June 1st, 2021 as the reopening date of libraries. Libraries will be required to offer some sort of service, curbside included, their minimum required hours. Morristown's minimum required weekly period is 12 hours. Morristown is exceeding this requirement, as we have been open with our Grab-N-Go window service of 31 hours per week.
- With the guidance of NCLS, other nationwide libraries, and experts in the safety and legal departments, the Director has created a list of rules to ease into safely allowing patrons to enter the building for browsing and computer use. (Attached). The Director respectfully requests acceptance of these safety and legal stipulations in order to rewrite the policies required in preparation for the next meeting in May. Motion by Rose. Second by Carolyn. All in favor.

Motion to close meeting by Rose. 2nd by Megan at 7:01 pm. Meeting Adjourned

Next meeting is May 10, 2021 at 6:30 pm.