

Trustee Meeting Minutes for March 8th, 2021

Present: Carolyn Noble, Rose Tallon, Josh Carter and Cheryl Warren, Betsy Sponable, Megan Bush, and Bridget Whalen-Nevin.

Meeting called to order at 6:29 by Carolyn Noble

Public Comment: None

Minutes from the February 8th, 2021 meeting approved.

Treasurer's Report:

Balance in checking account is \$97,536.22

Director's Report:

- The Highway Superintendent will purchase a large outdoor bin for the library's trash. This is in response to unsightly trash being stored in the public restroom.
- Perry's has \$725.85 worth of cans/bottles at the redemption center waiting for us to pick up.
- The final Construction Grant paperwork has been accepted by NYSED. A check for 10% of the grant, \$13,573 will be forthcoming.
- NCLS has changed the platform for our website from Drupal to WordPress. The Director is finding the app difficult to work with. Some of the other 65 libraries in the system are hiring a specialist to complete their websites.
- The Director and her new Assistant to the Director, Erin Begel, are working together very well. Going from a one-person office to two is running as smoothly as can be imagined, with goals of efficiency, best practices and problem-solving happening organically.
- Our Annual Report to NYS has been accepted by NCLS.
- There is still an issue with one of the two Verizon HotSpots.
- We have communicated to the Town how successful the loaning of skates to patrons has been, and how happy we are to be an important part of this fantastic program. The Director has spoken with the Highway Superintendent and the MF&R Chief about collaborating on a grant for roughly \$5,000 to replenish the adult sizes of skates.
- The StoryWalks™ on the Heron Trail have been very well received. The Museum Committee has written a grant for the addition of permanent mounts for each page of our books.
- No word has been received from our Financial Clerk, Denise Barse. The Director will continue in this position until either Denise is physically able to return or the Trustees fill the position with another person.
- As of March 15, our Grab-n-Go window hours will return to our full schedule of 31 hours.
- The Director reports her delight in her choice of Erin Begel as the Assistant to the Director. Erin is able to work independently, has good customer service skills and has a pleasing work ethic. She is currently working on informational bookmarks, StoryWalk™, and GeoCache™.

Old Business:

Rose has been collaborating with her contact at SLLBOCES in the welding department to design and build our specialty mail-slot for our disaster-plan door.

Meeting Adjourned at 7:17 p.m. Motion by Rose Tallon and seconded by Cheryl Warren.

The next monthly meeting is scheduled for April 12th, 2021 @6:30 pm