

Trustee Meeting Minutes June 13, 2022

Present: Carolyn Noble, Rose Tallon, Joshua Carter, Cheryl Warren, and Betsy Sponable and Bridget Whalen-Nevin.

Unexcused Absence: Megan Bush.

Meeting called to order by Carolyn Noble at 6:38 p.m.

Public Comments:

- None.

Secretary's Report:

- Minutes from April 2022 meeting were read and motion to approve by Cheryl Warren. Joshua Carter second. All in favor.

Treasurer's Report:

- Check register reviewed and motion to approve by Carolyn Noble. Second by Cheryl Warren. All in favor to accept the Treasurer's Report and to pay the monthly bills. Balance is \$109,393.78 (attached).

Director's Report:

- Purchase of another shed for more storage: Trustees asked the Director to investigate the cost
- Emergency Relief Funding: Ogdensburg has awarded \$\$ to not-for-profit groups because these groups could not fundraise during the pandemic. The Trustees asked the Director to investigate the source and request funds for the library because of the same reason.
- Policies:
 - Code of Conduct – all in favor
 - Video Policy – all in favor
 - Policy for Public Comments at a Board Meeting – all in favor
 - Empire Pass Policy – all in favor
- It has been requested that the library offer Story Time on Saturdays to accommodate families who work during the week. The Director had Erin Begel take C. Arthur Nevin to audit the Ogdensburg Public Library's session.
- SED Trustee Education requirements start at the beginning of 2023. It was pointed out that the NCLS' Annual Meeting will fulfill this requirement. This year's meeting will be held at the Harbor Hotel in Clayton, NY on Sept. 29th.

Old Business:

- No Old Business

New Business:

- Booksale is Saturday, August 6th. Set up will be the Thursday before. Trustees are expected to participate in the setup, the sale and the cleanup.
 - The Trustees decided not to also have a bake sale on the same day.
- Carolyn Noble invited the Trustees to a potluck Artist Mixer Friday, August 5th from 4 – 7 pm at her house.

Next meeting – July 11, 2022 at 6:30 pm.

Rose Tallon moves to adjourn, 2nd by Josh Carter. **The meeting was Adjourned at 7:20 p.m.**

Respectfully submitted,

Cheryl Warren, Secretary