

## **Trustee Meeting Minutes for January 9, 2023**

**Present:** Carolyn Noble, Rose Tallon, Joshua Carter, Sue Spotswood, Betsy Sponable, and Bridget Whalen-Nevin.

**Attending via Facetime:** Sheila Norman-Culp

**Excused Absences:** Cheryl Warren

**Meeting called to order at 6:31 by Carolyn Noble**

**Public comment:** None

### **Secretary's Report:**

Minutes from November 2022 meeting approved as printed.  
Rose motioned, Joshua 2nd. All in favor.

### **Treasurer's Report:**

Bridget reported that the balance in checking account is \$73,884.37. Checks # 4297-4317 were unanimously approved for payment.  
Motion by Sue Spotswood, Betsy 2nd. All in favor.

### **Director's Report:**

School Ballot proposed increase to \$3,118.00 was approved.  
Betsy motioned, Joshua 2nd. All in favor.

Amish Hitching Post: Discussion continued. Concerns were expressed about horse and car proximity, and shortage of existing parking led to decision to leave all as is for time being. Horses may continue to hitch to the utility pole adjacent to Library.

Due to rising fuel costs, thermostats in the Library have been programmed by the Town, and Library staff has been encouraged not to adjust. Patrons may notice that they may want to layer for comfort.

The Director reported that an unprecedented amount of memorial donations have been received in Patricia Whalen's name, very close to \$2,000. She proposed that this money be put toward an automatic door system as the staff have noticed that there are

many patrons who are not able to open the entry door. Discussion followed. This will be tabled for a future meeting.

Discussion about our budgeting and accounting process was had and it was determined that Betsy will draft a letter to the Town Board requesting a meeting between the Library Trustees and Town Board to review Library Budget, bills and accounting process, and to request that we receive monthly reports on Library expenses.

### **Old Business:**

Ants continue to be an ongoing problem.

Bridget continues the quest for obtaining cell phone(s) for the Library.

Letter will be sent to Wayne Latham requesting that he complete window hardware installation in the new addition at his earliest convenience .

### **New Business:**

Trustee Education Requirement Reminder- 2 hours of training will be required yearly. Carolyn provided a sample form for reporting.

Cheryl Warren has submitted a letter of resignation due to recent health issues. Motion to accept was made by Rose, 2nd by Sue. All in favor. Carolyn will send a thank you letter for her dedication and service.

Meeting was adjourned at 8:04 pm (Rose Tallon motion, Betsy Sponable.) All in favor.

Our next meeting will be February 13th at 6:30 pm.