

## **Trustee Meeting Minutes for April 17, 2023**

**Present:** Carolyn Noble, Rose Tallon, Sue Spotswood, and Bridget Whalen-Nevin.

**Attending via Facetime:** Sheila Norman-Culp

**Excused Absences:** Betsy Sponable

**Unexcused Absences:** Joshua Carter

**Meeting called to order at 6:33 by Carolyn Noble**

**Public Comment:** None

### **Secretary's Report:**

Minutes from March 13, 2023 meeting approved with corrections.  
Sue S. motioned, Rose 2nd. All in favor.

### **Treasurer's Report:**

Bridget reported that the balance in checking account is \$62,739.50. Checks # 4341-4351 were unanimously approved for payment. Sheila will look into a short-term CD when she returns to Morristown.  
Motion by Sue Spotswood, Rose 2nd. All in favor.

### **Director's Report:**

Arts Council grant for 2023 received in the amount of \$592.00 was increased to \$658.00  
Contract was officially approved by the Trustees.

The house bordering the library property on Main Street was purchased by Tim and Janet Young. They have approached the Board for permission to attach a new fence they are installing into our current fence. Sue made the motion, 2<sup>nd</sup> by Sheila. All approve.

The Director presented the Morristown Public Library Trustee Education Policy for approval. Motion to accept by Sheila, 2<sup>nd</sup> by Sue. All in favor.

The Annual Book Sale is on the list for MCS Student volunteers.

The new System Polaris Leap will go live April 26<sup>th</sup>.

Discussion about the letter received from the Town of Morristown. Bridget will follow up with a phone call to clarify the letter's purpose.

Verizon wireless is partially set up. The process was initiated on March 29, 2022 and is not completely as the library wishes it. We currently have reliable phone service but no faxing capabilities.

There are currently 26 artists signed up for Plein Air: 14 women, 12 men, 2 Canadians, 5 first-timers. Please visit the library's website and link to their websites, the work is fresh and impressive.

990-EZ tax form is due by May 15<sup>th</sup>.

The Director has a Sam's Club membership with free shipping and has been using that to save the library money on paper products and maintenance supplies.

### **Old Business:**

Sue S. has been researching automatic door prices. There are many considerations. The Board unanimously tabled this discussion indefinitely.

The Board discussed other uses for the memorial money from Patricia Whalen and Ellen Long.

Meeting was adjourned at 7:18 pm. Rose. motioned, Sue 2nd. All in favor.

Our next meeting will be May 8<sup>th</sup> at 6:30 pm.